

**Canvey Island Town Council**  
**Annual Budget - 2025/26**

|                                      | 2023/24       |               | 2024/25       |                          |                            |               | 2025/26       |
|--------------------------------------|---------------|---------------|---------------|--------------------------|----------------------------|---------------|---------------|
|                                      | Budget        | Actual        | Budget        | Actual YTD<br>31/08/2024 | Expected<br>up to 31/03/25 | Total         | Budget        |
| <b>Policy &amp; Finance</b>          |               |               |               |                          |                            |               |               |
| <b>101 Central Costs</b>             |               |               |               |                          |                            |               |               |
| 1050 Grants Received                 | 4725          | 0             | 0             | 0                        | 0                          | 0             | 0             |
| 1024 CIL Money Received              | 0             | 0             | 0             | 0                        | 0                          | 0             | 0             |
| 1176 Precept Received                | 274356        | 274356        | 288352        | 144176                   | 144176                     | 288352        | 297866        |
| 1190 Interest Received               | 0             | 3401          | 0             | 0                        | 3612                       | 3612          | 0             |
| 1200 Misc Income                     | 0             | 0             | 0             | 3037                     | 475                        | 3512          | 0             |
| <b>Total Income</b>                  | <b>279081</b> | <b>277757</b> | <b>288352</b> | <b>147213</b>            | <b>148263</b>              | <b>295476</b> | <b>297866</b> |
| 4000 Staff Administration            | 33089         | 28450         | 33812         | 12392                    | 19087                      | 31479         | 36912         |
| 4008 Staff Training                  | 1000          | 235           | 1500          | 440                      | 890                        | 1330          | 2000          |
| 4009 Staff Expenses                  | 250           | 19            | 250           | 0                        | 100                        | 100           | 150           |
| 4011 Rates                           | 8250          | 9325          | 10000         | 5364                     | 5365                       | 10729         | 12400         |
| 4012 Premises Costs                  | 12360         | 6320          | 12360         | 3921                     | 8439                       | 12360         | 13000         |
| 4013 Premises Rent - Office          | 21000         | 20400         | 21000         | 9333                     | 11067                      | 20400         | 21000         |
| 4020 Telephone/Broadband             | 2000          | 2099          | 3500          | 889                      | 1239                       | 2128          | 3500          |
| 4021 Stationery and Postage          | 1000          | 878           | 1500          | 152                      | 350                        | 502           | 1500          |
| 4023 Photocopier                     | 2700          | 2145          | 2700          | 1647                     | 787                        | 2434          | 2700          |
| 4025 Insurance                       | 2545          | 2736          | 3000          | 3016                     | 0                          | 3016          | 3500          |
| 4030 Advert/Publicity/newsletter     | 750           | -100          | 750           | 100                      | 100                        | 200           | 750           |
| 4040 IT Costs                        | 2500          | 1879          | 2500          | 1010                     | 1300                       | 2310          | 3000          |
| 4041 Office Equipment/Clothing       | 2155          | 686           | 2500          | 155                      | 150                        | 305           | 3500          |
| 4050 Payroll administration costs    | 500           | 295           | 500           | 69                       | 184                        | 253           | 500           |
| 4056 Internal Audit                  | 600           | 430           | 600           | 430                      | 0                          | 430           | 600           |
| 4057 External Audit                  | 800           | 840           | 900           | 0                        | 800                        | 800           | 900           |
| 4060 Vehicle Tax/Insurance           | 950           | 859           | 950           | 994                      | 0                          | 994           | 1200          |
| 4061 Vehicle Expenses                | 1500          | 709           | 1500          | 61                       | 100                        | 161           | 1500          |
| 4099 General Expenses                | 0             | 0             | 0             | 0                        | 0                          | 0             | 0             |
| <b>Overhead Expenditure</b>          | <b>93949</b>  | <b>78205</b>  | <b>99822</b>  | <b>39972</b>             | <b>49958</b>               | <b>89930</b>  | <b>108612</b> |
| <b>105 Grants</b>                    |               |               |               |                          |                            |               |               |
| 4500 Grants                          | 2000          | 1475          | 2000          | 500                      | 1000                       | 1500          | 2000          |
| <b>Overhead Expenditure</b>          | <b>2000</b>   | <b>1475</b>   | <b>2000</b>   | <b>500</b>               | <b>1000</b>                | <b>1500</b>   | <b>2000</b>   |
| <b>110 Civic and Democratic</b>      |               |               |               |                          |                            |               |               |
| 4099 General Expenses                | 250           | 25            | 600           | 0                        | 625                        | 625           | 600           |
| 4100 Election Expenses               | 25000         | 23211         | 15000         | 0                        | 0                          | 0             | 15000         |
| 4110 Members Training                | 500           | 650           | 500           | 0                        | 0                          | 0             | 500           |
| 4115 Members Travel/Subistence       | 100           | 0             | 100           | 0                        | 0                          | 0             | 100           |
| 4121 Town Mayors Expenses            | 150           | 0             | 150           | 0                        | 0                          | 0             | 150           |
| 4130 Subscriptions                   | 3250          | 825           | 3300          | 3274                     | 0                          | 3274          | 3400          |
| 4150 Room Hire                       | 250           | 0             | 250           | 0                        | 0                          | 0             | 250           |
| 4160 Regalia                         | 250           | 0             | 250           | 0                        | 0                          | 0             | 250           |
| <b>Overhead Expenditure</b>          | <b>29750</b>  | <b>24711</b>  | <b>20150</b>  | <b>3274</b>              | <b>625</b>                 | <b>3899</b>   | <b>20250</b>  |
| <b>Policy &amp; Finance - Income</b> | <b>279081</b> | <b>277757</b> | <b>288352</b> | <b>147213</b>            | <b>148263</b>              | <b>295476</b> | <b>297866</b> |
| <b>Expenditure</b>                   | <b>125699</b> | <b>104391</b> | <b>121972</b> | <b>43747</b>             | <b>51583</b>               | <b>95330</b>  | <b>130862</b> |
| <b>Environment &amp; Open Spaces</b> |               |               |               |                          |                            |               |               |
| <b>201 Open Spaces</b>               |               |               |               |                          |                            |               |               |
| 1017 Donation / Sponsorship          | 0             | 0             | 0             | 0                        | 0                          | 0             | 0             |
| 1018 LTO Support Grant to CITC       | 1500          | 0             | 0             | 0                        | 0                          | 0             | 0             |
| 1050 Grants Received                 | 0             | 2720          | 0             | 1500                     | 1500                       | 3000          | 0             |
| <b>Total Income</b>                  | <b>1500</b>   | <b>2720</b>   | <b>0</b>      | <b>1500</b>              | <b>1500</b>                | <b>3000</b>   | <b>0</b>      |
| 4000 Staff Administration            | 33089         | 28338         | 33812         | 12392                    | 19087                      | 31479         | 36912         |
| 4207 Sea Front Gdns                  | 7000          | 8658          | 9500          | 2500                     | 3548                       | 6048          | 9000          |
| 4220 Tidal Pool/Beach                | 7000          | 6070          | 7000          | 2529                     | 3541                       | 6070          | 7000          |
| 4231 Tidal Pool Joints               | 2975          | 230           | 2000          | 0                        | 320                        | 320           | 2000          |
| 4250 Wildflower Meadow               | 2000          | 1573          | 2500          | 0                        | 1623                       | 1623          | 2500          |
| 4400 Tewkes Creek Maintenance        | 300           | 15            | 300           | 0                        | 0                          | 0             | 0             |
| 4401 Blue Plaque Scheme              | 600           | 0             | 600           | 0                        | 0                          | 0             | 600           |
| 4460 Band Stand                      | 5000          | 3680          | 5500          | 955                      | 2147                       | 3102          | 5000          |
| 4470 Covid-19 Memorial Garden        | 3000          | 1510          | 3100          | 150                      | 1625                       | 1775          | 2500          |
| <b>Overhead Expenditure</b>          | <b>60964</b>  | <b>50074</b>  | <b>64312</b>  | <b>18526</b>             | <b>31890</b>               | <b>50416</b>  | <b>65512</b>  |
| <b>205 Environmental Projects</b>    |               |               |               |                          |                            |               |               |
| 1012 Planter/Hanging Baskets         | £0            | £0            | 0             | 0                        | 0                          | 0             | 0             |

|   |               |               |               |                   |                       |              |               |
|---|---------------|---------------|---------------|-------------------|-----------------------|--------------|---------------|
| 1050 Grants Received                          | £0            | £0            | 0             | 0                 | 0                     | 0            | 0             |
| <b>Total Income</b>                           | <b>£0</b>     | <b>£0</b>     | <b>0</b>      | <b>0</b>          | <b>0</b>              | <b>0</b>     | <b>£0</b>     |
| 4216 Hanging Baskets/Planter Maint            | 9000          | 9060          | 9000          | 3685              | 5020                  | 8705         | 9000          |
| 4221 Street Furniture                         | 3000          | 0             | 0             | 0                 | 0                     | 0            | 3000          |
| 4228 CIWCG Partnership                        | 500           | 500           | 500           | 0                 | 500                   | 500          | 500           |
| <b>Overhead Expenditure</b>                   | <b>12500</b>  | <b>9560</b>   | <b>9500</b>   | <b>3685</b>       | <b>5520</b>           | <b>9205</b>  | <b>12500</b>  |
| <b>206 Allotments</b>                         |               |               |               |                   |                       |              |               |
| 1005 Allotment income                         | 3965          | 3879          | 3965          | 4097              | 0                     | 4097         | 5270          |
| <b>Total Income</b>                           | <b>3965</b>   | <b>3879</b>   | <b>3965</b>   | <b>4097</b>       | <b>0</b>              | <b>4097</b>  | <b>5270</b>   |
| 4455 Allotment costs                          | 3190          | 4901          | 2965          | 1776              | 1380                  | 3156         | 4270          |
| 4465 Allotment land                           | 1000          | 0             | 1000          | 116               | 0                     | 116          | 1000          |
| <b>Overhead Expenditure</b>                   | <b>4190</b>   | <b>4901</b>   | <b>3965</b>   | <b>1892</b>       | <b>1380</b>           | <b>3272</b>  | <b>5270</b>   |
| <b>208 The Gunny Project</b>                  | <b>Budget</b> | <b>Actual</b> | <b>Budget</b> | <b>Actual YTD</b> | <b>Expected</b>       | <b>Total</b> | <b>Budget</b> |
|   |               |               |               | <b>31/08/2024</b> | <b>up to 31/03/25</b> |              |               |
| 1019 Big Local Trust Grant                    | 30000         | 0             | 0             | 0                 | 0                     | 0            | 0             |
| 1020 Reclaimed VAT                            | 0             | 0             | 0             | 0                 | 0                     | 0            | 0             |
| <b>Total Income</b>                           | <b>30000</b>  | <b>0</b>      | <b>0</b>      | <b>0</b>          | <b>0</b>              | <b>0</b>     | <b>0</b>      |
| 4240 The Gunny Project                        | 30000         | 15244         | 0             | 649               | 0                     | 649          | 0             |
| <b>Overhead Expenditure</b>                   | <b>30000</b>  | <b>15244</b>  | <b>0</b>      | <b>649</b>        | <b>0</b>              | <b>649</b>   | <b>0</b>      |
| <b>Environment &amp; Open Spaces - Income</b> | <b>35465</b>  | <b>6599</b>   | <b>3965</b>   | <b>5597</b>       | <b>1500</b>           | <b>7097</b>  | <b>5270</b>   |
| <b>Expenditure</b>                            | <b>107654</b> | <b>79779</b>  | <b>77777</b>  | <b>24752</b>      | <b>38790</b>          | <b>63542</b> | <b>83282</b>  |
| <b>Community</b>                              | <b>Budget</b> | <b>Actual</b> | <b>Budget</b> | <b>Actual YTD</b> | <b>Expected</b>       | <b>Total</b> | <b>Budget</b> |
|   |               |               |               | <b>31/08/2024</b> | <b>up to 31/03/25</b> |              |               |
| <b>210 Community Projects</b>                 |               |               |               |                   |                       |              |               |
| 1013 Donations                                | 0             | 0             | 0             | 654               | 600                   | 1,254        | 0             |
| 1014 Garden Trail Brochure Donation           | 0             | 1,052         | 0             | 285               | 0                     | 285          | 0             |
| 1015 Sponsorship                              | 0             | 0             | 0             | 0                 | 0                     | 0            | 0             |
| 1016 Christmas Donations/Sponsorship          | 0             | 2790          | 0             | 0                 | 1600                  | 1600         | 0             |
| 1050 Grants Received                          | 0             | 2000          | 0             | 0                 | 0                     | 0            | 0             |
| <b>Total Income</b>                           | <b>0</b>      | <b>5842</b>   | <b>0</b>      | <b>939</b>        | <b>2200</b>           | <b>3139</b>  | <b>0</b>      |
| 4000 Staff Administration                     | 33089         | 28338         | 33812         | 12392             | 19087                 | 31479        | 36912         |
| 4208 Christmas Events                         | 10000         | 8386          | 10000         | 21                | 9479                  | 9500         | 10000         |
| 4209 Festive Lighting                         | 7264          | 7777          | 10000         | 100               | 8925                  | 9025         | 11000         |
| 4211 General Events Programme                 | 500           | 0             | 500           | 0                 | 105                   | 105          | 3000          |
| 4215 Armed Forces                             | 4000          | 1313          | 4000          | 2145              | 0                     | 2145         | 3000          |
| 4219 Garden Trail                             | 500           | 1237          | 500           | 1129              | 0                     | 1129         | 500           |
| 4229 Community Award / ATM                    | 500           | 267           | 500           | 206               | 0                     | 206          | 300           |
| 4235 Community Engagement Events              | 1000          | 71            | 1000          | 0                 | 40                    | 40           | 500           |
| 4237 Band Stand                               | 1500          | 0             | 1500          | 0                 | 0                     | 0            | 0             |
| 4238 Jubilee Events                           | 0             | 0             | 0             | 0                 | 0                     | 0            | 0             |
| 4239 Events Equipment                         | 2500          | 317           | 2500          | 247               | 0                     | 247          | 2500          |
| <b>Overhead Expenditure</b>                   | <b>60853</b>  | <b>47706</b>  | <b>64312</b>  | <b>16240</b>      | <b>37636</b>          | <b>53876</b> | <b>67712</b>  |
| <b>212 Health &amp; Wellbeing Plan</b>        |               |               |               |                   |                       |              |               |
| 1021 Sponsorship / Donations                  | 0             | 0             | 0             | 0                 | 0                     | 0            | 0             |
| <b>Total Income</b>                           | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>          | <b>0</b>              | <b>0</b>     | <b>0</b>      |
| 4245 Volunteer Expenses                       | 100           | 0             | 100           | 0                 | 0                     | 0            | 100           |
| 4246 Community Garden                         | 500           | 185           | 500           | 39                | 0                     | 39           | 250           |
| <b>Overhead Expenditure</b>                   | <b>600</b>    | <b>185</b>    | <b>600</b>    | <b>39</b>         | <b>0</b>              | <b>39</b>    | <b>350</b>    |
| <b>Community - Income</b>                     | <b>0</b>      | <b>5842</b>   | <b>0</b>      | <b>939</b>        | <b>2200</b>           | <b>3139</b>  | <b>0</b>      |
| <b>Expenditure</b>                            | <b>61453</b>  | <b>47891</b>  | <b>64912</b>  | <b>16279</b>      | <b>37636</b>          | <b>53915</b> | <b>68062</b>  |
| <b>Canvey Lake Committee</b>                  | <b>Budget</b> | <b>Actual</b> | <b>Budget</b> | <b>Actual YTD</b> | <b>Expected</b>       | <b>Total</b> | <b>Budget</b> |
|   |               |               |               | <b>31/08/2024</b> | <b>up to 31/03/25</b> |              |               |
| <b>501 Canvey Lake</b>                        |               |               |               |                   |                       |              |               |
| 1050 Grants Received                          | 0             | 4725          | 4725          | 0                 | 4725                  | 4725         |               |
| <b>Total Income</b>                           | <b>0</b>      | <b>4725</b>   | <b>4725</b>   | <b>0</b>          | <b>4725</b>           | <b>4725</b>  | <b>0</b>      |
| 4000 Staff Administration                     | 33089         | 28338         | 33812         | 12392             | 19087                 | 31479        | 36912         |
| 4099 General Expenses                         | 0             | 0             | 0             | 0                 | 0                     | 0            | 0             |
| 4201 Lake General Maintenance                 | 15000         | 14315         | 15000         | 2297              | 3286                  | 5583         | 10000         |
| 4226 Lake-Litter/Grass Maintenance            | 23220         | 23220         | 29703         | 13619             | 22748                 | 36367        | 39776         |
| 4234 Play Area                                | 1000          | 200           | 1000          | 200               | 0                     | 200          | 1000          |
| <b>Overhead Expenditure</b>                   | <b>72309</b>  | <b>66073</b>  | <b>79515</b>  | <b>28508</b>      | <b>45121</b>          | <b>73629</b> | <b>87688</b>  |
| <b>Canvey Lake Committee - Income</b>         | <b>0</b>      | <b>4,725</b>  | <b>4,725</b>  | <b>0</b>          | <b>4,725</b>          | <b>4,725</b> | <b>0</b>      |
| <b>Expenditure</b>                            | <b>72309</b>  | <b>66073</b>  | <b>79515</b>  | <b>28508</b>      | <b>45121</b>          | <b>73629</b> | <b>87688</b>  |

**Reserves**

**901 Earmarked reserves**

|  | Budget        | Actual        | Budget        | Actual YTD    | Expected       | Total         | Budget        |
|--|---------------|---------------|---------------|---------------|----------------|---------------|---------------|
|  |               |               |               | 31/08/2024    | up to 31/03/25 |               |               |
| 9009 Non Budgeted Expenses                 | 0             | 2220          | 0             | 0             | 0              | 0             | 0             |
| 9019 Health & Wellbeing Plan               | 1500          | 0             | 1500          | 0             | 0              | 0             | 1500          |
| 9021 The Gunny Project                     | 3500          | 0             | 3500          | 900           | 2100           | 3000          | 3000          |
| 9022 Community Garden - Sycamore Close     | 1094          | 519           | 0             | 0             | 0              | 0             | 0             |
| 9023 Canvey Lake - Signage / Information   | 1500          | 0             | 1500          | 0             | 0              | 0             | 1500          |
| 9005 Lake Enhancements                     | 0             | 0             | 20000         | 0             | 0              | 0             | 20000         |
| 9024 Event for Coronation of King          | 2000          | 1356          | 0             | 0             | 0              | 0             | 0             |
| 9025 Project Management/Consultation Costs | 0             | 0             | 0             | 0             | 0              | 0             | 50000         |
| <b>Overhead Expenditure</b>                | <b>9594</b>   | <b>4095</b>   | <b>26500</b>  | <b>900</b>    | <b>2100</b>    | <b>3000</b>   | <b>76000</b>  |
| <b>Reserves - Income</b>                   | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>       | <b>0</b>      | <b>0</b>      |
| <b>Expenditure</b>                         | <b>9594</b>   | <b>4095</b>   | <b>26500</b>  | <b>900</b>    | <b>2100</b>    | <b>3000</b>   | <b>76000</b>  |
| <b>Total Budget Income</b>                 | <b>314546</b> | <b>294923</b> | <b>297042</b> | <b>153749</b> | <b>156688</b>  | <b>310437</b> | <b>303136</b> |
| <b>Expenditure</b>                         | <b>376709</b> | <b>302229</b> | <b>370676</b> | <b>114186</b> | <b>175229</b>  | <b>289416</b> | <b>445894</b> |